



Twin Lakes

Giving Tree Grant Cycle 2009

The Twin Lakes Community Foundation, an affiliate office of the Arkansas Community Foundation, announce the 2009 Giving Tree grant cycle beginning January 10. Deadline for applications is **February 15**. Grant recipients will be announced no later than April 30.

Any IRS 501(c)(3) public charity, public school, government, or hospital in Arkansas is eligible. Other applicants may be considered if the project has a clear charitable purpose for the public benefit. Grants are not made to individuals.

Giving Tree grants are made through a competitive grant process through ARCF's central office and each of its 26 local affiliate offices. Visit www.arcf.org to learn more about ARCF and its statewide network of affiliate offices.

Grants by the Twin Lakes Community Foundation will be made for projects that will make a lasting difference in the quality of life in a community that strive to anticipate the changing needs of the Twin Lakes area. In selecting projects for the award of a grant, preference will be given to projects that are permanent in nature, can be used or enjoyed by a number of people, and do not duplicate other efforts. The areas eligible for a Grant are: Education, Arts and Culture, Environment, Health and Human Service, Community Progress, Enhancement, Civic Affairs, Preservation and Conservation.

If you are applying in more than one affiliate area, you may complete this application once and send a signed copy and eight (8) photocopies to each local affiliate office to which you are applying. Each local affiliate office considers grants for projects *occurring* in its defined geographic area.

Twin Lakes Community Foundation is a foundation for the good of the whole community. Therefore, we support all worthwhile non-profit service groups. The Twin Lakes Community Foundation inspires people and communities to build and distribute charitable funds for good...for the Twin Lakes Area...for ever.

Arkansas Community Foundation was incorporated in 1976 as an independent philanthropic organization serving donors, the nonprofit sector, and the communities of Arkansas. The Foundation manages charitable assets that exceed \$100 million. As Arkansas' premier community foundation, ARCF has dramatically furthered its efforts to build philanthropic resources by developing a network of 26 local affiliate offices. ARCF and the local offices directly serve 35 counties. One of the state's largest foundations, ARCF has made grants totaling more than \$62 million during its 32-year history. Contributions to ARCF are fully tax deductible.

Twin Lakes Community Foundation Giving Tree Grant Criteria

1. Any IRS 501(c)(3) public charity, public school, government, or hospital in Baxter, Fulton, and Marion Counties is eligible. Other applicants may be considered if the project has a clear charitable purpose for the public benefit. Grants are not made to individuals.
2. Applications must be received or postmarked by February 15. No exceptions.
3. All information requested must be included or the proposal will not be considered.
4. Handwritten proposals will not be considered.
5. Distributions from the Twin Lakes Community Foundation Giving Tree Fund shall be limited to projects within the territorial boundaries of Baxter, Marion, and Fulton Counties.
6. The following factors are considered, although not exclusively, in reviewing proposals:
 - Potential benefit to the particular population served and to the community as a whole
 - Capacity of the organization to achieve the results outlined in the proposal
 - Likelihood for success, including adequacy of objectives, methods, budget, & time frame
 - Evidence of a plan for evaluating the success of the project or program
 - Proposals that have the promise of sustainability beyond the period of the grant
 - Evidence of cooperation or collaboration with other organizations working in the same field
 - Proposals that include evidence of local financial support (including but not limited to in-kind support) and the likelihood of future support for the project or program
 - The innovation and creative approach manifested in the proposal
7. Each request is considered on its own merit. However, the following are generally not considered:
 - Support for annual fund raising campaigns
 - Support for capital campaigns
 - Projects that address sectarian religious purposes
 - Projects that are political in nature or have a political bias
 - Multi -year proposals
 - Scholarships or fellowships for formal education at any level

Grants will generally range from \$250 to \$2000.

GIVING TREE GRANT PROPOSAL COVER PAGE

Complete this form as the cover page of the grant application. All information must be provided and this cover page is limited to one page. Attach additional information as requested.

Organization Information

<i>Name of organization</i>		<i>Legal name, if different</i>	
<i>Address</i>	<i>Phone</i>	<i>Employer Identification Number (EIN)</i>	
<i>City, State, Zip</i>	<i>Fax</i>	<i>Web site</i>	
<i>Name of top executive staff</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
<i>Name of contact person for application</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>

Is the organization an IRS 501(c)(3) not-for-profit?	Yes	No
If no, is the organization a public agency or government?	Yes	No

Proposal Information

Please give a 3-5 sentence summary of request:

Population served: _____	Geographic area served: _____
Project begin date: _____	Project end date: _____

Budget

Dollar amount requested:	\$ _____
Total annual organization budget:	\$ _____
Total project budget (for support other than general operating):	\$ _____
Would you provide the organization's full budget if requested?	Yes No

Authorization

By signing and submitting this application, we agree that any funds received will be used for the stated charitable purpose, such purpose being a legitimate charitable purpose as defined by the IRS.

Signature and title of top executive staff: _____

Signature of Board Chair: _____

DEADLINE – FEBRUARY 15, 2009

Proposal must be received or postmarked by this date to be considered.

PROPOSAL NARRATIVE

Limit the proposal to no more than the cover page and three single sided 8 ½ X 11 narrative pages plus the required attachments listed below. The purpose of this application is to state what you plan, what you need, and not to overwhelm the application in words. Submit one original and 8 photocopies of the proposal. Do not include extraneous materials not specifically requested. The narrative page(s) should include the following information as applicable:

1. **Background and rationale** (describe the challenge, need or opportunity to be addressed and why it was chosen, how the proposed concept was developed, who was involved in the planning)
2. **Description of proposal's concept** (describe what will take place, when it will happen, where it will happen, who will make it happen, who will participate, partnering organizations)
3. **Anticipated outcomes to be evaluated** (describe the changes or improvements you expect to occur, how the changes will address the situation described above; how you plan to determine if expected outcomes did actually occur; and how the change will be measured)
4. **Capacity of grantee** (brief history of the organization and how it and the project director are qualified to plan and to implement the proposal)
5. **Dissemination [if applicable]** (if the project could be replicated elsewhere in the state or region describe how the results will be shared at the close of the grant period)
6. **Sustainability [if applicable]** (describe how the program will be funded after the grant ends)

ATTACHMENTS

Attach the following items to your cover page and narrative:

- a. **Itemized project budget** (include a justification for items which may be questionable)
- b. **List of other project contributions** (describe cash or in-kind contributions received or expected from the community or other sources)
- c. **Copy of first page only of IRS 501(c)(3) letter of determination** or proof of status as tax-exempt entity such as a school, church, or government entity.
- d. **List of board of directors** with addresses, phone numbers and indicating diversity.

BOTH THE EXECUTIVE AND BOARD CHAIR MUST SIGN THE COVER PAGE.

Mail or deliver all grant proposals to:

**Twin Lakes Community Foundation
P.O. Box 473
Mountain Home, AR 72654
870-321-6130**